

# UTTAR PRADESH METRO RAIL CORPORATION LIMITED

(A Joint Venture of Government of India and Government of UP)

Advt. No: UPMRC/HR/Rectt/O&M/1/2024

Dated: 13.03.2024

DATE OF ISSUE OF NOTIFICATION	13.03.2024
ON-LINE REGISTRATION WILL START: VISIT ( <a href="http://WWW.UPMETRORAIL.COM">WWW.UPMETRORAIL.COM</a> )	20.03.2024
APPLICATION FEE TO BE PAID BETWEEN:	20.03.2024 to 19.04.2024
LAST DATE FOR REGISTRATION OF ON-LINE APPLICATIONS :	19.04.2024
DATES FOR DOWNLOADING ADMIT CARD	30.04.2024
TENTATIVE DATE OF WRITTEN EXAMINATION (CBT)	11.05.2024, 12.05.2024 & 14.05.2024

Lucknow Metro Rail Corporation Ltd (LMRC), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been reconstituted as per approval of the Government as single SPV by rechristening it as "Uttar Pradesh Metro Rail Corporation Ltd (UPMRC)" for implementation of Metro Rail projects in various cities in the State of Uttar Pradesh and has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in Kanpur and Agra cities. Metro is operational in the city of Lucknow, Kanpur (priority corridor) and Agra (priority corridor). The works of Kanpur Metro Project and Agra Metro Project for the balance corridor are going on in full swing.

Applications are invited from young, dynamic and motivated persons of Indian nationality for direct recruitment through on line registration in the following categories of posts in UPMRC: -

## 1. Executive Category Posts:

Post Code	Name of the Post	Pay Scale (IDA) in ₹	**No. of Vacancies Including Reserved category/backlog vacancies	Essential Educational Qualification	Age as on 01.03.2024	Medical Standards as per Indian Railway Medical Manual.
E01	Assistant Manager/Electrical	₹50,000-1,60,000	11 (UR-02, EWS-01, OBC-02, SC-05, ST-01, *Woman-02)	B.E./B.Tech. in Electrical / Electrical and Electronics Engineering or equivalent from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC and ST only.	21 to 28 Years	Executive (Technical)

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E02	Assistant Manager/S&T	₹50,000-1,60,000	06 (UR-02, EWS-01, OBC-02, SC-01, *Woman-01)	B.E./B.Tech. in Electronics / Electronics & Communication or equivalent from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC only.	21 to 28 Years	Executive (Technical)
E03	Assistant Manager/Operations	₹50,000-1,60,000	03 (UR-01, EWS-01, OBC-01)	B.E./B.Tech. in Electrical/Electronics/Electronics & Communication/or equivalent from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies.	21 to 28 Years	
E04	Assistant Manager/IT	₹50,000-1,60,000	03 (UR-02, OBC-01)	Master degree in Computer Application or Computer Science or Master of Technology with specialization in Computer Application or B.E./B.Tech in Computer Science/Engineering from a Govt. recognized University/ Institute with minimum of 60% marks for applying for candidates for Unreserved & OBC vacancies.	21 to 28 Years	Executive (Non-Technical)
E05	Assistant Manager/ (Accounts)	₹50,000-1,60,000	04 (UR-01, EWS-01, OBC-01, ST-01)	CA from The Institute of Chartered Accountants of India or ICWA (i.e. CMA) from The Institute of Cost Accountants of India. No minimum Percentage of marks is required.	21 to 28 Years	
E06	Assistant Manager/Architect	₹50,000-1,60,000	01 (UR-01)	B.Arch (five year course) from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved vacancies.	21 to 28 Years	
E07	Assistant Manager/Human Resource	₹50,000-1,60,000	02 (UR-01, OBC-01)	Full time MBA (HR ) or PGDM (HR) from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved & OBC.	21 to 28 Years	
E08	Assistant Manager/Public Relation	₹50,000-1,60,000	01 (UR-01)	Master of Mass Communication and Journalism or Masters in Journalism from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved vacancies.	21 to 28 Years	
E09	Assistant Company Secretary	₹50,000-1,60,000	01 (UR-01)	Member of the Institute of Company Secretaries of India with minimum 50% marks from Govt. recognized University/ Institute.	21 to 28 Years	

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2. Non-Executive Category Posts:

Post Code	Name of Post	**Pay Scale (IDA) in ₹	**No. of Vacancies Including Reserved category/backlog vacancies	Essential Educational Qualification	Age as on 01.03.2024	Medical Standards as per Indian Rly. Medical Manual.
NE 01	Junior Engineer/ Electrical	₹33,000-67,300	88 (UR-30, EWS-13, OBC-25, SC-18, ST-02, *Woman-17, *ESM-04, *DFF-01)	Three years Diploma# in Electrical/ Electrical and Electronics Engineering or equivalent from a Govt. recognized University /Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC and ST only.	21 to 28 Years	Aye-One (A-1) category, not below Aye-Three (A-3)
NE 02	Junior Engineer/ S&T	₹33,000-67,300	44 (UR-12, EWS-09, OBC-14, SC-07, ST-02, *Woman-08, *ESM-02)	Three years Diploma# in Electronics/ Electronics & Communication Engineering or equivalent from a Govt. recognized University /Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC and ST only.	21 to 28 Years	
NE 03	Station Controller cum Train Operator (SCTO)	₹33,000-67,300	155 (UR-52, EWS-12, OBC-52, SC-34, ST-05, *Woman-31, *ESM-07, *DFF-03)	Three years Engineering Diploma# in Electrical/ Electronics/ Electronics & Telecommunication or equivalent from a Govt. recognized University /Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC and ST only.	21 to 28 Years	Aye-One (A-1) category
NE 04	Account Assistant	₹25,000-51,000	08 (UR-06, OBC-01, SC-01, *Woman-01)	B.Com (Three year course) from a Govt. Recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved & OBC vacancies and with minimum 50% marks for reserved vacancies of SC only.	21 to 28 Years	Cee-one(C-1)
NE 05	Office Assistant (Human Resource)	₹25,000-51,000	04 (UR-02, OBC-02)	Three/Four years Graduation in any discipline from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies.	21 to 28 Years	
NE 06	Public Relation Assistant	₹25,000-51,000	04 (UR-02, OBC-01, SC-01)	Bachelor Degree in Mass Communication and Journalism or in Journalism from a Govt. recognized University/Institute with minimum of 60% marks for applying for candidates for Unreserved & OBC vacancies and with minimum 50% marks for reserved vacancies of SC only.	21 to 28 Years	

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NE 07	Maintainer/Electrical	₹19500-39900	78 (UR-24, EWS-13, OBC-21, SC-19, ST-01, *Woman-15, *ESM-03, *DFF-01)	ITI (NCVT/SCVT)## in Electrician trade with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC and ST only.	21 to 28 Years	Bee-One (B-1)
NE08	Maintainer/S&T	₹19500-39900	26 (UR-06, EWS-05, OBC-08, SC-06, ST-01, *Woman-05, *ESM-01)	ITI (NCVT/SCVT)## in Electronic Mechanic trade with minimum of 60% marks for applying for candidates for Unreserved, EWS & OBC vacancies and with minimum 50% marks for reserved vacancies of SC and ST only.	21 to 28 Years	

# For the post of Junior Engineer in all disciplines and SCTO (Post Code- NE 01, NE02 & NE 03) candidate must possess Diploma in the relevant discipline. Candidates with higher qualification viz. B.E./B.Tech. /B.Sc. etc. in respective disciplines (i.e. Electrical and S&T) but not having diploma in the relevant discipline, shall not be eligible and cannot apply.

## For the post of Maintainer in all disciplines (Post Code- NE-07, NE-08) candidate must possess ITI (NCVT/SCVT) in specific trades only. Candidates with higher qualification viz. B.E./B.Tech. /B.Sc./ Diploma etc. in respective disciplines (i.e. Electrical and S&T) but not having ITI in specific trades, shall not be eligible and cannot apply.

- Candidates can apply for more than one post as per their qualifications. However, they must note that the written test may be held on one or more days at different cities (centers). As such candidates applying for more than one post must keep this combination in mind. Separate application fee for each post shall be paid.
- Candidates after selection are likely to be posted, anywhere in India.
- The examination date(s) are tentative which can be preponed or postponed in case of unavoidable circumstances.
- All vacancies are provisional and subject to increase / decrease as per requirement.
- Merely qualifying the CBT and getting shortlisted for Document Verification and medical examination will not confer any right for joining which is subject to requirement of UPMRC Projects.

## 2. Qualification: -

- The candidates while applying for the posts should have essential educational qualification as per the notification as on the closing date of application form.
- Minimum marks in the required educational qualification for various categories will be 60% for candidates applying for UR, EWS & OBC vacancies and 50% marks for candidates for vacancies reserved for SC/ST (Post Codes- E01 to E04, E06 to E08 and NE01 to NE08).
- No minimum percentage of marks is required for the post of Assistant Manager (Accounts) (Post Code-E05).
- For the post of Assistant Company Secretary (Post Code-E09), candidate should be a Member of the Institute of Company Secretaries of India with minimum 50% marks from Govt. recognized University/ Institute.

## 3. Job Profile indicative:

- The job profile of Asstt. Manager (Electrical/S&T) pertains to management of various Maintenance Systems & processes, in connection with operation & maintenance of Metro Trains/tracks/works etc., and also for installation/ execution of various systems in UPMRC Project etc.
- The job profile of Asstt. Manager/Finance involves Financial management, ERP, pay & allowances etc.
- The job profile of Asstt. Manager/IT involves IT system management including programming language, data base concept, IT security, project management, system design & development, ERP system etc.
- The job profile of Asstt. Manager/Architect entails responsibility of finalizing the architectural designs and providing design support during construction as well as coordinating with all the agencies involved etc.
- The job profile of Asstt. Manager/Operations pertains to Station/Train/staff management, Roster preparation, OCC, commuter grievances redressal, safety SoPs, traffic integration & property business etc.



- vi. The job profile of Assistant Manager/HR pertains to all establishment and personnel management including formulation/implementation of personnel policies and rules, recruitment, outsourcing and allied activities, payroll, reimbursement etc.
  - vii. The job profile of Assistant Company Secretary pertains to handling board matters such as organizing Board meetings, presentation of Board memoranda/agendas, statutory compliance under the Companies Act and other relevant Corporate Laws, co-ordination with other regulatory bodies etc.
  - viii. The job profile of Assistant Manager/Public Relations pertains to strategizing and executing PR works, administrative departmental work, content creation, media management, drafting and finalizing printed publicity material, developing IEC material, event planning and execution, strategy and policy making for revenue generation, social media management etc.
- Assistant Managers of all posts shall be required to undergo training in train driving, to obtain competency and should be prepared/required to operate trains from time to time, if required.

- ix. The job profile of Jr. Engineer include maintenance of various Electrical (Rolling Stock/Lift/Escalators/E&M/Power supply, stores etc), Electronics (Signaling & Telecom, Automatic Fair Collection, Rolling Stock, SCADA, Stores etc) & Mechanical systems and train maintenance, handling/operating Tower Wagon/Shunting etc. **in shift duty including night shift. Junior Engineers can also be deputed as SC/TO after due training, passing psychometric test & medical fitness test, as per the requirement of the Corporation.**
  - x. The job profile of Station Controller/Train Operator (SC/TO) is inter-changeable in nature as per the requirement of Metro rail operations. The candidates will be responsible to perform all duties required for Operations of Metro Rail, Depot Control Centres, Operation Control Centres, Customer Care Centres etc, up keeping of Metro stations and all relevant works, as decided by Corporation from time to time.
  - xi. The job profile of Accounts Assistant comprises looking after establishment, expenditure, budget, salary, bills, reimbursement etc. extensively in ERP.
  - xii. The job profile of Office Assistant (Human Resource) pertains to HR/Administration Department entailing dealing with various HR activities like Recruitment, training, allowances, increments, pay bills, leave rules, medical attendance & treatment rules, PF, IR, maintenance & processing of employee's particulars in ERP etc.
  - xiii. The job profile of Public Relation Assistant pertains to news tracking, drafting press releases, on site event execution, co-ordination with vendors/contractors for installation of printed material, supply of IEC material, assisting in organizing awareness drives etc.
  - xiv. The job profile of **Maintainers** (Electrician and Electronic Mechanic) pertain to upkeep & maintenance of various Maintenance Systems & processes, in connection with operation & maintenance of Metro Trains, and also for installation/ execution of various systems like Lifts, Escalators, Track, Structure, Traction/OHE, E&M, Signalling, Telecom/Automatic Fare Collection, Train Coaches, Stores Depots etc., **in shift duty including night shift.**
- Note: All the above job profiles are indicative only and may include any duty/duties entrusted, from time to time.**

## 5. Selection process:

- i. For the post of **Assistant Manager/Electrical** (post code-E01), **Assistant Manager/S&T** (post code-E02), **AM/Operations** (post code-E03), the selection methodology will comprise two -stage process –Written Test followed by document verification & Medical examination in Executive (Technical) category.
- ii. For the post of **Assistant Manager/IT** (post code-E04), **Assistant Manager/Accounts** (post code-E05), **Assistant Manager/Architect** (post code-E06), **Assistant Manager/HR** (post code-E07), **Assistant Manager/PR** (post code-E08), **Assistant Company Secretary** (post code-E09), the selection methodology will comprise two - stage process –Written Test followed by Document verification & Medical examination in Executive (Non-Technical) category.
- iii. For the post of **Jr. Engineers** (post codes NE-01 and NE-02) the selection methodology will comprise two-stage process – Written Test followed by Document verification & Medical examination in Aye-One (A-1) category, not below Aye-Three (A-3) category.
- iv. For the post of **Station Controller cum Train Operator** (post code-NE-03), the selection methodology will comprise three-stage process – Written Test, Psycho Aptitude Test followed by document verification & Medical examination in Aye-one (A-1) category.
- v. For the post of **Account Assistant** (post code NE-04), **Office Assistant (HR)** (post code NE-05), **PR Assistant** (post code- NE-06), the selection methodology will comprise two-stage process – Written Test followed by Document verification & Medical examination in Cee-One (C-1) category.

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- vi. For the post of **Maintainer/Electrical** (post code-NE-07) and **Maintainer/S&T** (post code-NE-08), the selection methodology will comprise two-stage process – Written Test followed by document verification & medical examination in Bee-One (B-1) medical category.
- vii. **Iris data of the candidate will be captured/taken at the time of written test/CBT through electronic means only. In case Iris cannot be captured on the day of examination due to any issue, then biometric will be captured. The same will be verified at each and every stage of recruitment process and candidate whose Iris/Biometric is not verified/matched at any stage of recruitment will not be allowed to subsequent stage of recruitment, he/ she will be disqualified. Iris/Biometric verification will be done through electronic means only & no alternate method shall be used for Iris/Biometric Verification.**
- viii. UPMRC reserves the right to introduce additional phase of written examination in compelling circumstances for screening candidates on the basis of performance in written test and decision regarding calling such number of candidates shall be decided by UPMRC only.
- ix. The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through each stage successfully (**including Iris/Biometric verification, document verification & prescribed Medical examination**), before being adjudged as suitable for selection. **Candidates, who fail in the prescribed medical test, will not be given any alternative employment and decision of the Corporation will be final on this issue.**
- x. Date(s) of written examination, result of written examination and all recruitment related information shall be available only on authorized Web site: <http://www.upmetrorail.com> and *candidates must remain in constant touch with it.*

6. **Medical Examination:** All candidates shall have to undergo the medical fitness test(s) and meet the medical standards as per Indian Railway Medical Manual for various posts. The Job of Station Controller cum Train Operator requires highest standard of Medical Fitness including naked vision of 6/6, so the candidate meeting the required medical standard may only apply. Candidature of medically disqualified candidates will be cancelled. Candidates having undergone Lasik surgery are not suitable for any posts except Asstt. Manager(Accounts), Assistant Manager/HR, Assistant Company Secretary, Assistant Manager/ Public Relations, Assistant Manager/Architect, Assistant Manager/IT, Account Assistant, PR Assistant and Office Assistant (HR).

7. **Written Test:**

- i. Objective type Computer Based Test (CBT) for all the posts will be held on one or more days. Question paper will be bilingual i.e in English and Hindi. It will consist of multiple-choice objective type questions to judge the knowledge of English language, General Awareness, Logical Ability, Quantitative Aptitude and knowledge of the discipline.
- ii. There will be a total of **140 questions** for categories E-01 to E-09 & from NE-01 to NE-06. Each question carrying equal marks.
- iii. There will be a total of **100 questions** for categories NE-07 to NE-08. Each question carrying equal marks.
- iv. **There will be negative marking.** For every wrong answer  $\frac{1}{3}$  marks will be deducted.
- v. The Paper shall be of **2 hours** duration.
- vi. Examination will be conducted through Online Computer Based Test (CBT) mode.

Candidates who qualify in the written test for Station Controller cum Train Operator and rank high on the merit list within the zone of consideration as decided by UPMRC shall be called, for **Psycho Aptitude test/Document verification/Iris Verification/Medical Examination**, at Lucknow. **Psycho aptitude test is the qualifying test** and candidates sixteen times of the number of vacancies (in all categories with respect to prescribed reservation) will be called for psycho aptitude test. The candidates qualifying the psycho aptitude test and high in the merit list will be called for Iris verification/Biometric/Document Verification and Medical Examination.

8. **Examination Centers** - Computer based Test (CBT) will be held at Agra, Aligarh, Bareilly, Ghaziabad, Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura, Meerut, Moradabad, Muzaffarnagar, Noida, Prayagraj, Varanasi, Ayodhya, Basti and Sitapur or any other city of U.P. (as per requirement).

UPMRC, however, reserves the right to cancel any of the Examination City/Centre and / or add some other cities /centers depending upon the response, administrative feasibility, or any force –majeure conditions etc. No reimbursement shall be made to the candidates appearing for the written test/ CBT/ Document Verification/ Medical/ Joining.

**Candidates must carry Admit Card, one passport Size Photograph (Same as in the application form), a valid photo Identity Card such as Adhaar Card, Passport, Driving License, Voter ID, Pan Card or any other valid photo identity proof in original (same as mentioned in the Application Form) while reporting for CBT, Psycho Aptitude Test and Document verification.**

9. **Character & Antecedents:** The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

## 10. Cost of Training & Surety Bond:

- i. The candidate selected for Executive or Non-executive post will have to deposit **non-refundable cost of Training (indicated below)** through demand draft in favor of "Uttar Pradesh Metro Rail Corporation Limited" before joining in UPMRC.

**Cost of Training will be as under:**

Post Codes	Post	Training Cost (inclusive of GST @ 18%)
E01 to E09	Executive posts	Rs 94,400/-
NE03	SCTO	Rs. 41,300/-
NE01,NE02, NE04,NE05,NE06	Junior Engineers, Account Assistant, Office Assistant (HR), PR Assistant	Rs 35,400/-
NE07 & NE08	Maintainers	Rs. 23,600/-

- ii. The candidate selected for **Executive posts** will also have to execute a Surety Bond of Rs. **3,00,000** to serve the corporation for a minimum period of **three years** (exclusive of the period in which he/she remained on LWP or EOL) and also a **three months prior notice or leave salary in lieu of short notice period** will be required before seeking resignation from the corporation. However, Management reserves the right not to accept resignation if the circumstances so warrant, such as pending/anticipated disciplinary proceedings, exigencies of work or for any other reasons as considered appropriate by the Management.
- iii. The candidate selected for **Non-Executive posts excluding Maintainers** will have to execute a surety bond of Rs. **1,50,000/-** to serve the corporation for a minimum period of **three years** (exclusive of the period in which he/she remained on LWP or EOL) and also a **three months prior notice or leave salary in lieu of short notice period**, will be required before seeking resignation from the corporation. However, Management reserves the right not to accept resignation if the circumstances so warrant, such as pending/anticipated disciplinary proceedings, exigencies of work or for any other reasons as considered appropriate by the Management.
- iv. The candidate selected for **Non-Executive post specifically for Maintainers** will have to execute a surety bond of Rs. **75,000/-** to serve the corporation for a minimum period of **three years** (exclusive of the period in which he/she remained on LWP or EOL) and also a **three months prior notice or leave salary in lieu of short notice period**, will be required before seeking resignation from the corporation. However, Management reserves the right not to accept resignation if the circumstances so warrant, such as pending/anticipated disciplinary proceedings, exigencies of work or for any other reasons as considered appropriate by the Management.
- v. The amount of **Surety bond** will be forfeited in case of non-compliance of the above conditions. Also, in case of candidate joining any other Government Organizations/PSUs/CPSEs/Railways etc through proper channel where transfer of surety bond is accepted, UPMRC will not transfer the surety bond amount to any such organization and candidate has to deposit the Surety Bond Amount to UPMRC in case of non-completion of prescribed bond period as specified above. In case of candidate joining from other Government Organizations/PSUs/CPSEs/Railways etc who transfer surety bond on resignation of their employees to UPMRC, that surety bond will be accepted by UPMRC only on the condition that the concerned candidate will have to execute the surety bond with UPMRC to serve the Corporation for a minimum period of three years (exclusive of the period in which he/she remained on LWP or EOL) in addition to bond of their previous employer.

**11. Training & Probation:** The selected candidates on appointment will be on Probation for a period of **two years** (including period of training), where they will undergo intensive training for prescribed duration. The Corporation has the right to enhance or reduce the training period at its discretion for any or all the trainees. The service of the candidate during probation period can be terminated by the corporation if the performance of candidate is found to be unsatisfactory, in accordance with the terms & conditions of offer of appointment. The probation period will exclude LWP or EOL. After successful completion of probation period depending upon their satisfactory performance, candidates are likely to be confirmed in UPMRC on permanent basis.

**12. Pay & Emoluments:** The pay & emoluments for direct recruit employees shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks etc. as per extant rules of the Corporation as applicable to Direct Recruit employees from time to time.

## 13. Reservations:

- i. The reservation for **Economically Weaker Section (EWS) of UP, Scheduled Caste of UP/Schedule Tribe of UP/Other Backward classes (Non creamy layer/NCL) Candidates of UP** shall be admissible in accordance with the provisions of relevant government orders issued in this behalf from time to time as adopted by Uttar Pradesh Government. Benefits of

- reservation will be given only to the candidates who are originally domicile of state of UP. The candidates who are not originally domicile of UP are not entitled to get the benefit of reservation. Such candidates will be treated as General (Unreserved) Category candidates. Candidates claiming reservation under reserve class category shall have to submit valid certificate issued by the "Competent Authority" on prescribed format (**Annexure-I, Annexure II, Annexure III, Annexure IV, Annexure V & Annexure VI**). **Certificate of Dependent of Freedom Fighters issued by District Magistrate/ Additional District Magistrate will be accepted only.** In case of women candidates, the caste certificate/ domicile certificate issued from father side shall only be treated valid.
- ii. Reservation for **Ex-Servicemen (ExSM) of UP, Dependents of Freedom Fighters (DFF) of UP and Women Candidate of UP wherever applicable**, shall be treated as **horizontal reservation**, i.e., reservation to Ex-Servicemen of UP, Dependents of Freedom Fighters of UP and Women Candidate of UP belonging to any category (UR/SC/ST/OBC/EWS) will be adjusted within the category to which the selected Ex-Serviceman of UP, Dependents of Freedom Fighters of UP and Women Candidate of UP belongs.
  - iii. All reserved category candidate of UP must mention their community/sub-community in the application form.
  - iv. Candidates claiming reservation/age relaxation in more than one category will be entitled to only one concession whichever is more beneficial to them.

#### 14. Age Relaxations:

- i. Upper age relaxation by **5 years** for SC/ST/OBC candidates of Uttar Pradesh for reserved posts only. **If any SC/ST/OBC candidate avails benefit of age relaxation, he will be considered against Reserved post only.**
- ii. Only candidates of UP domicile are entitled for such relaxation.
- iii. Upper age for Ex-servicemen (ExSM) of UP will be length of service + 3 years, subject to a **maximum age of 40 years**. The Ex-servicemen are those who are covered in the definition, as per the extant rules of Ministry of Defense/ Govt. of India. Candidates applying as Ex-Servicemen should be retired on 01.03.2024 and earlier.

#### Age Relaxation for existing Departmental UPMRC regular employees-

- i. Existing UPMRC employees who have completed at least **3 years** continuous service in UPMRC as on 01.03.2024 will be given **upper-age relaxation/limit** to the extent, as summarized below:  
*For Executive posts (post codes E01 to E09), the maximum age relaxation:*  
UR – by 5 years, OBC – by 10 years & SC/ST – by 10 years  
*For Non-Executive posts (post codes NE01 to NE08), the upper-age limit of the employee is:*  
UR – 40 years, OBC – 45 years & SC/ST – 45 years
- ii. This age relaxation is admissible to IDA employees of UPMRC. No relaxation is admissible in upper age limit for outsourced personnel, deputationists, re-employed, consultant and EWS, ESM, DFF & Women candidate of UP.

#### 15. Payment of application fee (inclusive of all charges) (non-refundable):

- i. UR, EWS & OBC candidates are required to pay a Non-refundable fee of **Rs. 1180/- inclusive of GST @ 18% but exclusive of bank charges and processing charges/convenience fee of payment gateway for each post** and SC/ST candidates are required to pay a non-refundable fee of **Rs. 826/- inclusive of GST @ 18% but exclusive of bank charges and processing charges/ convenience fee of payment gateway for each post.**
- ii. Application Fee including Bank transaction charges once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility, age, the closing date for submission etc. of online application before paying the application fee plus bank transaction charges.

#### 16. How to apply:

- i. Candidates are required to apply online through website [www.upmetrorail.com](http://www.upmetrorail.com) **only**. No other means/mode of application will be accepted.
- ii. Candidates are required to have a valid personal e-mail ID. It should be kept active during the currency of this recruitment process. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online. Under no circumstances, he/she should share/mention e-mail ID to/of any other person.
- iii. Candidates are first required to go to the UPMRC's website [www.upmetrorail.com](http://www.upmetrorail.com) and click on the link "**Careers - Recruitment 2024**".
- iv. He/she should thoroughly go through the **vacancy notification** first to let him/her know the eligibility, age criteria etc.
- v. Candidates will fill up all the details relating to his age, personal details, educational qualification etc. **online in the application form.**
- vi. Candidates will have to upload scanned copy of **latest passport size color photo, signature scan copy**. The size of these scanned copies should be within 80 kb and in jpg files only. **For those candidates who have uploaded photograph in place of signature and vice-versa will not be allowed in the test center for examination.** Candidates are advised to upload their latest clear photograph with white background in application form. Candidates will not be allowed in CBT exam, in case of any mismatch between application form photograph and exam day photograph.



- vii. Computer Based Test (CBT) for all the posts will be conducted simultaneously. All the candidates who have completed and submitted the form along with successful payment of requisite fee, shall be provisionally allowed to appear in CBT on the basis of their particulars provided in the application form (which does not necessarily mean eligibility). Complete particulars regarding eligibility will be scrutinized subsequently. If at any stage, it is found that the information furnished on the online application is false/fake/misinterpreted/incorrect or does not satisfy the eligibility criteria for the post applied, their candidature is liable to be cancelled, even after appearing in the examination, in addition to any other action as may be deemed fit by Uttar Pradesh Metro Rail Corporation Ltd.
- viii. Handwritten declaration also needs to be uploaded in the application form. The text for the hand written declaration is as follows:  
*"I solemnly undertake to accept and abide by the rules of the Uttar Pradesh Metro Rail Corporation Limited. I hereby solemnly affirm that I have gone through the Advertisement and solemnly declare on oath that the entries made by me in the above columns are true to the best of my knowledge and belief and if at any time, the entries are found incorrect, the selection may out rightly be cancelled and disciplinary action may be initiated against me."*

Candidate Name: \_\_\_\_\_

Candidate Signature  
(Date)

- ix. The above mentioned hand written declaration has to be in the candidate's hand writing and in English only. If it is written and uploaded by anybody else or in any other language, the application will be considered as invalid.
- x. **Important Points regarding payment of Application/ processing fee:**
- Application/Processing fee may be paid from any mode of payment available in SBI payment gateway viz. UPI, Internet Banking, Rupay Debit Cards and Credit card.
  - Bank charges in addition to the application / Processing Fee/Convenience fee shall be borne/paid by the candidates.
  - Application/ processing Fee/ convenience fee, once paid will neither be refunded /transferred nor can be held in reserve for any other future selection process. Also, in case of unsuccessful payment or Payment Gateway/Bank server errors, candidates are advised to contact respective bank for refund of fees.
  - Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, postal stamps, etc., will not be accepted towards application fee.**
- xi. The Online registration will remain active from **10:00 hrs of 20.03.2024 to 23:59 hrs of 19.04.2024 only**. In order to avoid last minute rush, the candidates are advised to apply early enough. UPMRC will not be responsible for network problems, payment failure or any other problem of this nature in submission of online application during last days due to heavy rush etc.
- xii. Candidates are advised to choose the post judiciously and fill in the requisite details in the online application format carefully. There will be a preview of the applications filled in by the candidate before submitting the application, so that it can be edited. After submission of the application, no modification will be permitted.
- xiii. No printed / Hard copy of the **Registration Slip** or any other supporting documents is to be sent before short listing of the candidates based on Written Test and / or other stages of selection process unless asked to submit specifically.

## **17. General Instructions: Most Important**

- While applying for these posts, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above on the specified dates and that the particulars furnished by him/her are correct in all respects. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- The validity of the Merit list is for two years from the date of its approval. It can be further extended by one year if required. Also, this merit list can be utilized for any subsequent requirements of new UPMRC projects or operations and maintenance of existing or new metro projects.
- The selection of candidate by UPMRC does not confer any right to the candidate for appointment.
- Candidates employed in Government Dept./PSU/ Autonomous Body must produce 'NOC' from the present employer on the date of document verification / Medical.
- Community/Caste certificate should be in prescribed format (SC/ST/OBC), for seeking age relaxation etc. No other format will be acceptable. **Benefit of reservation will be given only to the candidates who are originally domicile of State of UP. Therefore, SC/ST/OBC/EWS /Women/ExSM/DFP of UP should obtain domicile certificate of UP as per UP Govt. format.**
- A candidate who claims to belong to one of the Other Backward Classes (Non Creamy Layer) has to submit in support of his claim an attested copy of a certificate in the prescribed form issued by the competent authority. **OBC/NCL certificate should be current & issued within one year of the closing date of the application. Candidates selected through replacement panel should have OBC (NCL) certificate issued within one year of the closing date of the application and current OBC (NCL) Certificate at the time of appearing for Document Verification/Medical examination.**

- vii. EWS candidates should be in possession of requisite Income and Asset Certificate based on income for Financial Year (FY) 2022-23 and issued on/after 01.04.2023 (after the completion of FY 2022-23) but not later than the closing date of the vacancy notice. EWS certificate issued after the closing date of notification shall not be accepted.
- viii. Candidates should keep sufficient numbers of same Photograph in reserve for future use, which they are using in the application form.
- ix. Request for change of mailing address or e-mail address will not be entertained under any circumstances.
- x. Jurisdiction of Court for any dispute regarding this notification will be at Lucknow only.
- xi. UPMRC reserves the right to fix the minimum standard/qualifying marks for selection for all posts.
- xii. Candidates must remain in constant touch with UPMRC's website [www.upmetrorail.com](http://www.upmetrorail.com) and check their e-mail (including spam) regularly for information regarding dates of written test, result of written test (CBT) & Medical test etc. The eligible candidates, whose applications are available on the Master list may download the admit card through UPMRC's website as per schedule & instructions notified on UPMRC's website in advance. UPMRC will not be responsible for non-delivery of any e-mail on registered e-mail id of candidates.
- xiii. **The admit card for written test will NOT be sent by post or email. It will only be downloaded by candidates from UPMRC website www.upmetrorail.com**
- xiv. The issue of an Admit Card or result notification to appear in the Written test/ medical fitness test or the fact of having passed these tests or having been placed in the final merit list, will not be a proof of any candidate's eligibility. Candidature will be purely provisional subject to eligibility and other verifications before or after appointment in UPMRC. The onus of ensuring that candidate meets all the eligibility requirements will rest on the candidate himself/herself all through the recruitment process. Candidates will be allowed to appear in written test /Medical fitness test purely on provisional basis and no candidate will have a right to appointment or any compensation only on the ground of having appeared in or passed the written or any other screening test. Merely qualifying the CBT and getting shortlisted for Document Verification and medical examination will not confer any right for joining which is subject to requirement of UPMRC Projects.
- xv. UPMRC is not responsible for any printing error that might have inadvertently crept in.
- xvi. Canvassing in any form will disqualify the candidate.
- xvii. **Bringing mobile phone/any communication device in the examination premises/hall will be deemed GUILTY OF MISCONDUCT & suitable actions including immediate expulsion of candidate from the examination hall will be taken.**
- xviii. Management reserves the right to cancel/postpone the entire process itself due to various administrative reasons.

N.B.: Candidates should refer to advertisement given on UPMRC's website i.e. [www.upmetrorail.com](http://www.upmetrorail.com) only, for the purpose of applying for the jobs. UPMRC has not authorized any other agency/vendor to publish the instant advertisement and application form. **The only and accepted mode of submission of application has exhaustively been explained in para 16 under title "How to apply".** In case of any discrepancy in advertisements published in various newspapers, the contents as put on UPMRC's website i.e. [www.upmetrorail.com](http://www.upmetrorail.com), will prevail. UPMRC will not be responsible for any material published or uploaded in any fake website.

**Disclaimer:**

- i) Terms and Conditions given in the advertisement are guideline only. In case of any ambiguity decision of UPMRC will be final.
- ii) Any update, corrigendum etc. of this advertisement will be posted in UPMRC's website only. Hence, candidates are requested to keep in regular touch with the website, i.e. [www.upmetrorail.com](http://www.upmetrorail.com)



## उत्तर प्रदेश सरकार

## आर्थिक रूप से कमजोर वर्ग के सदस्य द्वारा प्रस्तुत किया जाने वाला आय एवं परिसम्पत्ति प्रमाण-पत्र

कार्यालय का नाम.....

प्रमाण पत्र संख्या .....

दिनांक .....

वित्तीय वर्ष ..... के लिए मान्य

प्रमाणित किया जाता है कि श्री/श्रीमती ..... पुत्र/पति/पुत्री ..... ग्राम/करबा .....

पोस्ट ऑफिस ..... थाना ..... तहसील ..... जिला .....  
राज्य ..... पिन कोड ..... के स्थायी निवासी है, जिनका उपरोक्त फोटोग्राफ अभिप्रमाणित है, आर्थिक रूप से कमजोर वर्ग के सदस्य है, क्योंकि वित्तीय वर्ष ..... में इनके परिवार की कुल वार्षिक आय 8 लाख (आठ लाख रुपये मात्र) से कम है। इनके परिवार के स्वामित्व में निम्नलिखित में से कोई भी परिसम्पत्ति नहीं है:-

- 5 (पाँच) एकड़ कृषि योग्य भूमि अथवा इससे ऊपर।
- एक हजार वर्ग फीट अथवा इससे अधिक क्षेत्रफल का प्लैट।
- अधिसूचित नगरपालिका के अंतर्गत 100 वर्ग गज अथवा इससे अधिक का आवासीय भूखण्ड।
- अधिसूचित नगरपालिका से इतर 200 वर्ग गज अथवा इससे अधिक का आवासीय भूखण्ड।

- श्री/श्रीमती/कुमारी ..... जाति ..... के सदस्य है जो अनुसूचित जाति/अनुसूचित जनजाति तथा अन्य पिछड़े वर्गों के रूप में अधिसूचित नहीं है।

हस्ताक्षर .....(कार्यालय का मुहर सहित)

पूरा नाम .....

पदनाम .....

जिलाधिकारी/अतिरिक्त जिलाधिकारी/

सिटी मजिस्ट्रेट/परगना मजिस्ट्रेट/तहसीलदार।

एनेकजर-11

## आर्थिक रूप से कमजोर वर्ग के लाभार्थ स्वयं घोषणा प्रमाण-पत्र

## स्वयं घोषणा पत्र

मैं ..... पुत्र/पति/पुत्री ..... ग्राम/करबा ..... पोस्ट ऑफिस .....  
थाना ..... तहसील ..... जिला ..... राज्य .....

ने आर्थिक रूप से कमजोर वर्ग के प्रमाण पत्र हेतु आवेदन दिया है, एतद् द्वारा घोषणा करता/करती हूँ:-

- मैं ..... जाति से सम्बन्ध रखता/रखती हूँ, जो उत्तर प्रदेश हेतु अधिसूचित अनुसूचित जाति, अनुसूचित जनजाति एवं अन्य पिछड़ा वर्ग की सूची में सूचीबद्ध नहीं है।
- मेरे परिवार की कुल श्रोतों (वेतन, कृषि, व्यवसाय, पेशा इत्यादि) से कुल वार्षिक आय रु ..... (शब्दों में) है।
- मेरे परिवार के पास उल्लिखित आय के सिवाय अथवा इसके अतिरिक्त अन्यत्र कोई परिसम्पत्ति नहीं है।

अथवा

कई स्थानों पर स्थित परिसम्पत्तियों को जोड़ने के पश्चात् भी मैं (नाम) ..... आर्थिक रूप से कमजोर वर्ग के दायरे में आता/आती हूँ।

- मैं घोषणा करता/करती हूँ कि मेरे परिवार की सभी परिसम्पत्तियों को जोड़ने के पश्चात् निम्नलिखित में से किसी भी सीमा से अधिक नहीं है :-

- 5 (पाँच) एकड़ कृषि योग्य भूमि अथवा इससे ऊपर।
- एक हजार वर्ग फीट अथवा इससे, अधिक क्षेत्रफल का प्लैट।
- अधिसूचित नगर पालिका के अंतर्गत 100 वर्ग गज अथवा इससे अधिक का आवासीय भूखण्ड।
- अधिसूचित नगरपालिका से इतर 200 वर्ग गज अथवा इससे अधिक का आवासीय भूखण्ड।

मैं प्रमाणित करता/करती हूँ कि मेरे द्वारा उपरोक्त जानकारी मेरे ज्ञान और विश्वास के अनुसार सत्य है और मैं आर्थिक रूप से कमजोर वर्ग के लिए आरक्षण सुविधा प्राप्त करने हेतु पात्रता धारण करता/करती हूँ। यदि मेरे द्वारा दी गई जानकारी अराज्य/गलत पायी जाती है तो मैं पूर्ण रूप से जानता हूँ/जानती हूँ कि इस आवेदन पत्र के आधार पर दिये गये प्रमाण पत्र के द्वारा शैक्षणिक संस्थान में लिया गया प्रवेश/लोक सेवाओं एवं पदों में प्राप्त की गई नियुक्ति निरस्त कर दी जायेगी/कर दिया जायेगा अथवा इस प्रमाण पत्र के आधार पर कोई अन्य सुविधा/लाभ प्राप्त किया गया है उससे भी वंचित किया जा सकेगा और इस सम्बन्ध में विधि एवं नियमों के अधीन मेरे विरुद्ध की जाने वाली कार्यवाही के लिए मैं उत्तरदायी रहूँगा/रहूँगी।

नोट:- जो लागू नहीं हो उसे काट दें।

स्थान .....

दिनांक .....

आवेदक/आवेदिका का हस्ताक्षर तथा पूरा नाम।

**उ0 प्र0, की अनुसूचित जाति तथा अनुसूचित जन जाति के लिए प्रमाण-पत्र**

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी ..... सुपुत्र/सुपुत्री श्री .....  
 निवासी ..... ग्राम ..... तहसील ..... नगर .....  
 जिला ..... उत्तर प्रदेश राज्य की ..... जाति के व्यक्ति है जिसे संविधान  
 (अनुसूचित जाति) आदेश, 1950 (जैसा कि समय-समय पर संशोधित हुआ)/संविधान (अनुसूचित जनजाति, उत्तर प्रदेश) आदेश, 1967 के अनुसार  
 अनुसूचित जाति/अनुसूचित जनजाति के रूप में मान्यता दी गई है।

श्री/श्रीमती/कुमारी ..... अथवा उनका परिवार उत्तर प्रदेश के ..... ग्राम .....  
 तहसील ..... नगर ..... जिला ..... में सामान्यता रहता  
 है।

स्थान .....  
 दिनांक .....

हस्ताक्षर .....  
 पूरा नाम .....  
 पद का नाम .....  
 मुहर .....

जिलाधिकारी/अतिरिक्त जिलाधिकारी/सिटी मजिस्ट्रेट/परगना मजिस्ट्रेट/तहसीलदार

श्री/श्रीमती/कुमारी ..... तथा अथवा उनका परिवार उत्तर प्रदेश के ..... ग्राम .....  
 तहसील ..... नगर ..... जिला ..... में सामान्यता  
 रहता है।

स्थान .....  
 दिनांक .....

हस्ताक्षर .....  
 पूरा नाम .....  
 पद का नाम .....  
 मुहर .....

जिलाधिकारी/अतिरिक्त जिलाधिकारी/सिटी मजिस्ट्रेट/परगना मजिस्ट्रेट/तहसीलदार

**एनेकजर-IV**

**उत्तर प्रदेश के अन्य पिछड़ा वर्ग के लिए जाति प्रमाण-पत्र**

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी ..... सुपुत्र/सुपुत्री श्री .....  
 निवासी ग्राम ..... तहसील ..... नगर .....  
 जिला ..... उत्तर प्रदेश राज्य की ..... पिछड़ी जाति के व्यक्ति है। यह जाति उत्तर  
 प्रदेश लोकसेवा (अनुसूचित जातियों, अनुसूचित जनजातियों तथा अन्य पिछड़े वर्गों के लिए आरक्षण) अधिनियम, 1994 (यथोसंशोधित) की अनुसूची एक  
 के अन्तर्गत मान्यता प्राप्त है।

यह भी प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी ..... पूर्वोक्त अधिनियम, 1994 (यथोसंशोधित) की  
 अनुसूची-दो (जैसा कि उत्तर प्रदेश लोक सेवा) (अनुसूचित जातियों, अनुसूचित जनजातियों और अन्य पिछड़े वर्गों के लिए आरक्षण) (संशोधन) अधिनियम,  
 2001 द्वारा प्रति स्थापित किया गया है एवं जो उत्तर प्रदेश लोकसेवा (अनुसूचित जातियों, अनुसूचित जनजातियों और अन्य पिछड़े वर्गों के लिए  
 आरक्षण) (संशोधन) अधिनियम, 2002 द्वारा संशोधित की गयी है, से आच्छादित नहीं है। इनके गाता-पिता की निरंतर तीन वर्ष की अवधि के लिए  
 सकल वार्षिक आय 8 लाख रुपये या इससे अधिक नहीं हैं तथा इनके पास धनकर अधिनियम, 1957 में यथाविहित छूट सीमा से अधिक सम्पत्ति भी  
 नहीं है।

श्री/श्रीमती/कुमारी ..... तथा/अथवा उनका परिवार उत्तर प्रदेश के ग्राम .....  
 तहसील ..... नगर ..... जिला ..... में सामान्यता रहता है।

स्थान .....  
 दिनांक .....

हस्ताक्षर .....  
 पूरा नाम .....  
 पद का नाम .....  
 मुहर .....

जिलाधिकारी/अतिरिक्त जिलाधिकारी/ सिटी मजिस्ट्रेट/परगना मजिस्ट्रेट/तहसीलदार

स्वतंत्रता संग्राम सेनानियों के आश्रितों के लिए प्रमाण-पत्र

कार्यालय जिलाधिकारी .....



संख्या .....

दिनांक .....

प्रमाणित किया जाता है कि श्री/श्रीमती ..... निवासी ग्राम ..... तहसील .....  
नगर ..... जिला ..... उत्तर प्रदेश लोक सेवा (शाश्वतिक रूप  
से विकलांग, स्वतंत्रता संग्राम सेनानियों के आश्रितों और मृतपूर्व सैनिकों के लिए आरक्षण) अधिनियम 1993 के अनुसार स्वतंत्रता संग्राम सेनानी है  
और श्री/श्रीमती /कुमारी (आश्रित) ..... पुत्र/पुत्री/पौत्र (पुत्र का पुत्र या पुत्री का पुत्र) तथा पौत्री (पुत्र की पुत्री या  
पुत्री की पुत्री) (विवाहित अथवा अविवाहित) उपरोक्त अधिनियम 1993 (यथासंशोधित) के प्रावधानों के अनुसार उक्त श्री/श्रीमती (स्वतंत्रता संग्राम  
सेनानी) ..... के आश्रित है।

स्थान .....

हस्ताक्षर .....

दिनांक .....

पूरा नाम .....

पद का नाम .....

मुहर .....

जिलाधिकारी/अतिरिक्त जिलाधिकारी

उत्तर प्रदेश के अम्यर्थियों हेतु निवास प्रमाण-पत्र

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी ..... सुपुत्र/सुपुत्री श्री .....  
निवासी ..... ग्राम ..... थाना ..... तहसील ..... नगर .....  
जिला ..... राज्य ..... का/की निवासी हैं।

2- उपर्युक्त की पुष्टि आवेदन एवं सत्यापनकर्ता द्वारा उपलब्ध कराई गई सूचना तथा इससे संतुष्ट हो जाने के उपरान्त अधोहस्ताक्षरी द्वारा उत्तर प्रदेश के इस जनपद का सामान्य निवासी होने विषयक प्रमाण पत्र निर्गत किया जा रहा है।

स्थान .....

हस्ताक्षर .....

दिनांक .....

पूरा नाम .....

पद का नाम .....

मुहर .....

जिलाधिकारी/अतिरिक्त जिलाधिकारी/ सिटी मजिस्ट्रेट/परगना मजिस्ट्रेट/तहसीलदार